



<https://fareharbor.com/rvn4fun/login>

Your Dashboard

Once you start booking reservations you will be using your dashboard to run reports. Your dashboard is a database of your bookings and much more. You have several predetermined reports which you can use as is or filter through several fields and create/save your own report.

The dashboard navigation menu includes the following items:

- Home
- Bookings
- Reports
- Settings
- Help
- RVN4FUN
- RVN4FUN

Left sidebar menu:

- Need help? Learn about working with reports and important terms. »
- Overview
- Payouts & Refunds
- Bank Debits
- Invoices
- ADVANCED
- Sales
- Bookings
- Customers
- Expenses and Discounts

Report list:

- + New Bookings report
- Bookings for 10/1/18 - 10/31/18
- Bookings for 10/1/18 - 10/31/18
- Bookings for 9/1/18 - 9/30/18
- Invoices for 9/20/18 - 10/20/18
- Payouts for 9/20/18 - 10/20/18
- Account for 7/22/18 - 10/20/18

This is a Booking Report example.

Report type: Bookings

Report accurate as of a few seconds ago Generate

Advanced | This Month | 10-01-2018 - 10-31-2018 | Report on: Availability date

Item	Bookings									
	# of Bookings	# of Pax	Subtotal	Tax	Total	Total Paid	Processing Fees	Total Paid after Processing Fees	Payable to Affiliate	Receivable from Affiliate
Baja 120 Two Hour Riding Time	3	6	\$1,014.00	\$152.10	\$1,166.10	\$1,166.10	\$0.00	\$1,166.10	\$70.98	\$0.00
Baja 60 One Hour Riding Time	14	85	\$9,721.74	\$1,458.26	\$11,180.00	\$11,180.00	\$0.00	\$11,180.00	\$608.58	\$0.00
2 items	17	91	\$10,735.74	\$1,610.36	\$12,346.10	\$12,346.10	\$0.00	\$12,346.10	\$679.56	\$0.00

Drill down and open list of reservations

Sample Sales Report – as you can see it’s everything you would expect

Home Bookings Reports Settings Help RVN4FUN RVN4FUN

Report type Advanced reports help Suggested reports Saved reports Share Download Print

Sales Report accurate as of a few seconds ago Generate

Hide

Dates:

Last 30 Days

09-21-2018 -

10-20-2018

Report on:

Payment created date

All Partners

Filter: **Sales** Bookings

+ Add Filter

Group by:

- Item
- Payment Date
- Agent
- Booking
- Paid Status
- Payment Type
- Credit Card Type
- Created By
- Dispute Status
- Accrual Status
- Payment Week

Columns:

Summary report

Detailed report

Summary Detail All

Find column

Sales columns

Select: all, none, default

- Gross
- Processing Fees
- Net

Filter your reports the way you like

Item	Payment date	Agent	Booking	Paid status	Sales			
					Gross	Payment Gross	Refund Gross	Tax Paid
Baja 120 Two Hour Riding Time	10/5/2018	Steve Wiegand	#26384782	Paid	\$365.70	\$365.70	\$0.00	\$47.70
	10/7/2018	Shannon Clair	#26548602	Paid	\$365.70	\$365.70	\$0.00	\$47.70
	10/8/2018	Shannon Clair	#26548598	Paid	\$434.70	\$434.70	\$0.00	\$56.70
Baja 60 One Hour Riding Time	10/5/2018	Shannon Clair	#26468087	Paid	\$1,002.80	\$1,002.80	\$0.00	\$130.80
	10/6/2018	Colleen Coughlin	#26526664	Paid	\$890.10	\$890.10	\$0.00	\$116.10
		Shannon Clair	#26496891	Paid	\$1,253.50	\$1,253.50	\$0.00	\$163.50


Fare Harbor has an extensive and comprehensive Help Desk. Need to find answers look here there are hundreds of videos that will take you step by step on “How To” questions. If you still can’t find an answer you can email the support team they typically respond the same day.

The screenshot shows a help desk interface for Fare Harbor. On the left is a dark blue sidebar with a 'MENU' label and a list of help topics. The main content area has a breadcrumb trail 'Help > Reporting > Advanced Reports', a title 'Advanced Reports', and a date 'Last updated: January 4, 2018'. Below this is a section titled 'IN THIS SECTION' containing two links: 'Advanced reports overview' and 'Advanced report settings', each with a right-pointing arrow.

MENU

 FAREHARBOR

Help

-  Find answers
-  Contact us

Frequently Asked Questions
Getting Started
Using the Dashboard
Payments
Website Integration

[Help > Reporting > Advanced Reports](#)

Advanced Reports

Last updated: January 4, 2018

IN THIS SECTION

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- [Advanced report settings](#) >